

Lincoln County Library System Interlibrary Loan Policy

An interlibrary loan system has been established with the Wyoming State Library and other libraries throughout the State. The system allows for some nationwide access. Lincoln County Libraries will follow the "Best Practices" established by the Resource Sharing Council. A designated staff person in each library will be primarily responsible for interlibrary loan activities.

Patrons may make interlibrary loan requests themselves through WYLDCAT or they may make requests through staff at the circulation desk.

All materials, except those acquired (six months and newer) may be loaned for a period of 30 days and renewed once. Recent acquisitions are generally not available for loan outside Lincoln County, but may be loaned at the discretion of the ILL staff person. New materials, if available, will be loaned for a 14-day check-out period.

Effective, October 1, 2010, a \$2.00 fee will be charged for each item borrowed from an out-of-county library. The fee will be collected at the time a patron picks up his/her requested item(s). An exception will be made for teachers who are borrowing materials for their classrooms. Parents who homeschool their children are included in the fee exemption. If an item is not picked up, the fee still applies. Lending libraries may impose fees as well.

If a patron return to a Lincoln County library materials that are borrowed from another county, the materials will be returned to the lending library at no charge.

Amended 08/19/2010

Amended 08/15/2013